

Laupahoehoe Public Community Charter School

Governing Board Meeting Minutes

Meeting Type: Special Board Mtg.

Date: June 11, 2019 Time: 4:00pm Room: Room 12 (by LCPCS Cafeteria)

GB APPROVED:
06/18/19

AGENDA ITEM ACTION		WHO/ACTION
1. Call to Order		Chair / Announce
Meeting was called to order at 4:05 p.m. by Chair Pam Elders.		
a. Attendance/Quorum		
Board Directors	Public/Guests	
Present: 5	Absent (Voting): 2	
Pam Elders - Chair	Kaulana Smith	
Alfred Kent - Treasurer	Sookyung Kim	
Kelly Campbell - Secretary		
David Sheehan		
Paula Dickey		
Daphnie Martins	Daphnie Martins	
Kahele Nahale - a - Interim Director	Kahele Nahale -a	
Jareese Amaral - Student Rep.	Jareese Amaral	
b. Agenda Review (includes Aloha Etiquette)		
c. Timekeeper:		
2. Public Comments		All / Information
Public comments are limited to 3 minutes; at the discretion of the Chair, comment length may be extended or reduced.		
No Public Comments.		
3. Adoption of Minutes of: None		
4. Declaration of Conflict of Interest: No Board members declared a COI.		
5. Ownership Linkage: None		
6. Board Education: None		
7. Ends Items for Decision: None		
8. Governance Process Items for Decision: None		
9. Executive Limitations Items for Decision: None		
10. Board-Management Delegation Items for Decision: None		
11. Required Approvals Agenda		Board / Decision
11a. SY 2019-20 Draft Budget	Supporting Docs	
Discussion: Board members reviewed Board Policies E, Mega Ends and EL-3, Planning prior to opening the discussion. A variety of questions were generated in regard to the 2019-20 SY Budget including position titles and FTEs, supplies budgets, status of the dual credits program, consultant expenses, student support allocation, bank service charges, GB budget, and fire ant abatement. After lengthy discussion, Board members determined that a more complete and comprehensive picture of the budget was needed in order to fulfill the Board's fudiciary responsibility to the ownership to ensure the budget adequately supports achievement of the Ends. A motion was made by David and seconded by Paula and approved by members to secure the information necessary to fulfill this aim. In addition, a motion was proposed by Fred K. to increase the per-pupil allocation to \$7,750 from \$7,600. There was unanimous support for this change. Board members agreed to schedule a Special Board meeting on Tuesday 6/18 and to cancel the the regular Board meeting on 6/25. The Chair will request a draft budget which allocates expenses across fund categories, a revised Organizational Chart, and sufficient back-up detail for expense lines to show what items are included. Fred shared an analysis, Bank Accounts Cash Balance at End of Month. He anticipates a significant cash surplus at year-end.	Motion (1): Request from the Commission to extend submission date for 2019-20 SY Budget to made by	

13a. Self-Evaluation of Governance Process at this meeting	Discussion
13b. Other	
14. Information Requested by the Board	
15. Adjourned at 6:10 p.m. by Chair Pam Elders.	Chair / Announce
16. Announcements:	
a. June Regular Board Meeting - June 18, 2019 (5:30pm Room 12) b. July Agenda-Setting - July 9, 2019 (5:30pm Room 12) c. July Finance - July 9, 2019 (4:00pm Room 12) c. July Regular Board Meeting - July 23, 2019 (5:30pm Room 12)	
	Total Minutes: 125

Committee Minutes and Agendas (posted on the Board Drive)

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